

MINUTES

I. **Call to Order:**

The Pueblo of Acoma Housing Authority held a Board of Commissioners meeting at the Acoma JTPA Conference Room on December 12, 1996. Chairman Marvis Aragon Jr. called the meeting to order at 8:00 p.m.

II. **Roll Call:**

Commission Secretary Harold Felipe proceeded with Roll Call.

Commissioner Marvis Aragon Jr.	Present
Commissioner Edwin Sarracino	Present
Commissioner Harold Felipe	Present
Commissioner Fermin Martinez Jr.	Absent
Commissioner No. 5	Vacant

The Commissioners present constituted a quorum. Therefore, the meeting was determined official.

III. **Approval of Agenda:**

A motion to accept the agenda was made by Commissioner Sarracino. Motion seconded by Commissioner Felipe. Agenda accepted.

IV. **Discussion Items:**

Presentation of Resolutions - TABLED

Pueblo of Acoma Housing Authority Seal - TABLED

Operating Budget - The Board reviewed the operational budget as presented to them. Numerous questions arose regarding certain line items. Approval is pending until additional technical assistance is provided from HUD.

V. **Old Business:**

Chairman Aragon spoke to Mr. Larry Holmes, Tribal Accounting Manager, and Mr. Keith Tenerio, Principal Accountant. Mr. Holmes confirmed that a Housing account is established in the Tribal Accounting system and offered his departmental services to the Housing Authority until the time when the Authority has an accounting system which is fully functional.

VI. **New Business:**

Indications from Human Resources is that Mr. Raymond Concho Jr. has verbally accepted the position of Executive Director. A personnel action has been initiated for the hiring process to begin. Mr. Concho's first day will be 12/16/97. He will receive the same benefits as all tribal employees. Commissioners Sarracino and Felipe will provide an orientation after the hiring documents are signed and completed by the Human Resources Department. Mr. Concho will temporarily share office space with Mr. D. Fred Garcia until the Housing Authority office is ready for occupancy.

The Board expressed a concern regarding the numerous unexcused absences from Commissioner Martinez. Chairman Aragon will approach Mr. Martinez on his intentions toward this Board.

VII. **Next Meeting:**

The next Board of Commissioner meeting has been scheduled for Thursday, December 19, 1996 at 6:00 p.m. at the Acoma JTPA Conference room.

VIII. **Adjournment:**

A motion to adjourn the meeting was made by Commissioner Sarracino. Motion seconded by Commissioner Felipe. Meeting adjourned at 9:40 p.m.

BoE mtg 12/12/96

Order @ 8pm, Morris, Harold Edson in attendance. Agenda approved with Item ~~the~~ Discussion Item, A & B. being tabled because of ~~more~~ not full info. for discussion. Check w/ F. David on availability and get seal. Ready for signature 12/13 AM.

Check w/ David

Discussion Budget was discussed line by line. By unanimous consent we approve tentative budget on ~~information~~ <sup>Technical</sup> Assst. supplied HRD personnel.

Followup on MOA (no copy) Pac. Pacific Old Business - Morris spoke to Holmes and K. Tenorio we are informed that Mr. Conch verbally accepted position of Exec. Director HR could not process PA due to no account setup in Accounting Dept. However Holmes/Tenorio did confirm acct is established. Acct manager did offer his dept services until AHA is fully staff to handle this services unless or until decision possible contract service from tribe or other entity. BoE member will be authorized to initiate PA to begin hiring process. Exec Dir will receive full benefits package offered to

Comment  
Disk from  
D. Fleen  
has free  
environment

Begin  
12/16/96 8pm  
copy code

tribal employees: Edwin and Harold  
will provide welcome tour for Mr.  
Concho after orientation with HR is  
completed. Task to begin

① Status of TARS's

Status of Project #71 (scattered homes)  
drawdown

invoice / po. / checks (paper trail)

Status of lock

" " ACC

Setup of reference library  
~~budget review~~

Develop appreciation for public

Fernan Martìn - <sup>manuscript</sup> approach Fernan  
on his intent regarding his involvement  
and commitment on serving on the Commission.  
Letter presented to commission from  
Governor:

Edwin notes to adjourn Harold and  
meeting ended 9:40 pm

Create  
attendance  
matrix  
on Comm.

Fire / Station

Acts Rec. x Write letter to F. Dand informing him of Executive

HIP

Director housed temporarily in his office.

+ Resolution stating 2 new recommendations for  
vacant Commissioners positions