

MINUTES

Pueblo of Acoma Housing Authority Board of Commission Annual Meeting
Holiday Inn Express
Tucson, Arizona
November 6th and 7th, 1999

I. Call to Order

Meeting was called to order at 1:10 pm.

II. Invocation

III. Roll Call

The following Pueblo of Acoma Housing Authority (PAHA), Board of Commissioners (BOC), staff, and guests were present:

Harold Felipe, Chairman
Timothy J. Chavez, Secretary
Carleen Chino, Commissioner

Staff:

Raymond J. Concho, Jr., Executive Director

Guest(s):

Denise Chee, legal advisor

Quorum established with three BOC members present.

IV. Approve Agenda

The following amendments to the agenda are noted below:

Chairman Felipe – Item VI Announcements moved to Item IX. Addition to VII. Old Business: Response on BOC recommendations for two current

vacant positions; and update on PAHA policies. Addition to Item VIII. New Business: Election of officers (CY2000).

Motion made by Commissioner Chino to approve agenda as amended, seconded by Secretary Chavez. All in favor, motion carries.

V. Read and Approve Minutes

Meeting minutes for October 21, 1999 were presented to the PAHA-BOC for review. Motion made by Commissioner Chino to accept October 21, 1999 meeting minutes as amended, seconded by Secretary Chavez. All in favor, motion carries.

By motion and majority vote, it was decided to start with the election of new BOC officers for CY2000 (New Business). Chairman opened the floor for nominations. Commissioner Chino volunteered for the position of Secretary. By acclamation, Ms. Chino is appointed as Secretary. Commissioner Chavez volunteered to serve as Vice-Chairman. By acclamation, Mr. Chavez is appointed as Vice-Chairman. By acclamation, Chairman Felipe assumes the position of Chairman for CY2000.

Ms. Denise Chee, legal advisor, provided training on the proposed mortgage codes. This training continued thru the afternoon. PAHA BOC recessed for the day at 5:10 pm. PAHA BOC will reconvene at 9:00 am tomorrow (November 7, 1999).

PAHA BOC annual meeting reconvened at 10:10 am on November 7, 1999. PAHA BOC completed their review of the mortgage code. By PAHA Resolution (PAHA NO. 082499-4), and final review by BOC, the mortgage codes are acceptable. BOC recommends that the Tribal Council adopt the mortgage codes.

VI. Reports

1. Executive Director's Report -

- No written report was provided. Mr. Concho discussed the PAHA IHP version 1999-1.3 (2nd document). Mr. Concho also discussed and

provided the AMERIND 1998 Annual Report. Key points during this discussion are presented below:

- 99 IHBG funds is the only document that is provided.
- DEP must develop SOW for \$100K. Oversight is provided by Mr. Concho.
- DEP - \$15K was awarded for technical assistance grant.
- Administrative hearings are still being conducted.
- Mr. Concho recommended that the PAHA BOC draft a resolution for a vote of no confidence (contract services) to Central Accounting.
- PAHA BOC stressed to Mr. Concho to complete staff training plan in order to retain our current employees.

Motion to accept Executive Director's Report provided a written report is made was performed by Commissioner Chino, seconded by Secretary Chavez. Motion carries.

VII. Old Business

1. PAHA BOC vacancies (2) – Nine names were submitted for recommendation to Tribal Council. Tribal Secretary is also producing a file of resumes for these vacancies. By ballot, each BOC member casted recommendations. A motion to recommend the following names (Jason Johnson, Brian D. Vallo, Ed Leon) was made by Commissioner Chino, seconded by Secretary Chavez. A call for a vote was made with 3 in favor, 0 opposed, and 0 abstained. The motion and Resolution passed unanimously.
2. Update on policies – PAHA ED verbally reviewed the procurement, travel, personnel, and low-rent housing (occupancy and collections and evictions). No written forms of policies were provided. Tribal Indirect Cost – PAHA has reminded Tribe. Mr. Valdo has documents. Will review and address them at our next meeting.

VIII. New Business

- NAIHC Training-cancelled due to absence of instructor.
PAHA BOC review of Roberts Rule of Order.

IX. Announcements

- Indian Housing Legal Conference, December 8-9, 1999 at Las Vegas, Nevada. PAHA Executive Director (ED) will discuss with other local TDHEs to possibly cost share in sending PAHA Attorney Denise Chee to this meeting.
- HUD Consultation Session, November 16, 1999 at Phoenix, Arizona. PAHA ED is scheduled to attend.
- Presentation of Mortgage Codes and potential BOC candidates will be provided to Tribal Council on November 17, 1999.

X. Schedule Next Board of Commission Meeting

Next meeting is scheduled for December 14, 1999. Time to be determined at a later date.

XI. Adjourn

Motion to adjourn the meeting made by Commissioner Chino and seconded by Secretary Chavez. Meeting adjourned on November 7, 1999 at 3:43 pm.