



Pueblo of Acoma Housing Authority

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The Pueblo of Acoma Housing Authority mission is to provide decent, safe and affordable housing opportunities and services for low-income and non-low-income Pueblo of Acoma families, residing on and off the reservation, while preserving and enhancing traditions and natural resources thereby promoting the general welfare of all Pueblo of Acoma people.

PUEBLO OF ACOMA HOUSING AUTHORITY
Board of Commission Meeting
Pueblo of Acoma Housing Authority Conference Room
Acomita, New Mexico
September 12, 2000
SIGN-IN SHEET

BOARD OF COMMISSIONERS

Harold Felipe, Chairman

Timothy J. Chavez, Vice-Chairman

Carleen Chino, Secretary

Brian D. Vallo, Commissioner

Jason Johnson, Commissioner

Joe Aragon, Jr., Ex-Officio (Tribal Council)

Bernard Lewis, Ex-Officio (Tribal Admin.)

[Signature]

Brian Vallo

Jason Johnson (excused 8:24p-)

Bernard Lewis

PAHA STAFF

Raymond J. Concho, Jr., Executive Director

Derek Valdo, Development Specialist

Patricio J. Alonzo, Accountant

Rose Histia, HOC

Geri Vallo, HOC

Gwen Garcia, Administrative Assistant

Anissa Vallo, Secretary/Receptionist

Raymond J. Concho, Jr.

Rose Histia

Geri Vallo

Gwen Garcia

Anissa Vallo

MEETING ADJOURNED AT

8:24p 10:15p

AGENDA

Pueblo of Acoma Housing Authority Board of Commission Meeting
Pueblo of Acoma Housing Authority Conference Room
Acoma, New Mexico
September 12, 2000
6:30 p.m.

- I. Call to Order
- II. Invocation
- III. Roll Call
- IV. Approve Agenda
- V. Governor Tortalita and Tribal Administration
- VI. Approve Minutes (3/14/2000, 5/23/2000, 6/22/2000, no July meeting due to no quorum)
- VII. Announcements
 1. SWIHA Quarterly Meeting, October 4-6, 2000 at Sacramento, California
 2. AMERIND Risk Management 15th Annual Convention & Safety Fair, October 9-11, 2000 at Anchorage, Alaska.
- VIII. Reports
 1. Financial Report – Central Accounting Department (Tabled)
 2. Development & Modernization Report – Derek Valdo, Sr.
 3. Homeownership Counseling Program Report – Geri Vallo/Rose Histia
 4. Drug Elimination Program Report – Raymond J. Concho, Jr.
 5. Executive Director's Report – Raymond J. Concho, Jr.
- IX. Old Business
 1. Mortgage Law Update
 2. Update on the Tribal Ordinance Establishing the Pueblo of Acoma Housing Authority (Title 16)
 3. Resolution Approving Evans Southwest Contract
- X. New Business
 1. Approve Travel & Training Plan – Tabled
 2. Approve FY-1999 Indian Housing Block Grant Budget – Tabled
- XI. Schedule Next Board of Commission Meeting
- XII. Adjourn

PUEBLO OF ACOMA HOUSING AUTHORITY
Board of Commission Meeting Minutes for September 12, 2000

ITEM I. CALL TO ORDER

Meeting was called to order at 6:52 p.m. by Vice Chairman Timothy Chavez

ITEM II. INVOCATION

ITEM III. ROLL CALL

Roll call was made with the following present:

Timothy J. Chavez, Vice Chairman

Brian D. Vallo, Commissioner

Jason Johnson, Commissioner

Bernard Lewis, Tribal Administration, Ex-Officio

Guests:

Governor Lloyd D. Tortalita

Staff:

Raymond Concho, Executive Director

Rose Histia, Homeownership Counselor

Geri Vallo, Homeownership Counselor

Gwen Garcia, Administrative Assistant

ITEM IV. APPROVAL OF AGENDA

- ✓ *Commissioner Brian Vallo recommended subtask 2 under Item #7 – financial report, be reviewed by the commissioners on their own, as well as prepare for October’s meeting; also, on item #9 – subtask 3 - Approve the Drug Elimination Plan, a recommendation was made to combine drug elimination issues in one discussion rather than hearing a report and then going to an action item.*
- ✓ *Comments were made on item #8 Old Business subtask 1 – mortgage law. This presentation will provide an update to the commissioners on past meetings held with caciques and to schedule next meeting for mortgage law update.*
- ✓ *Addition to Old Business Resolution Approving Evans Southwest Contract*
- ✓ *Recommend to move under item #7 Report subtask 1 – Governor Tortalita and Tribal Administration to Item #5*

A motion was made by Commissioner Brian Vallo to amend this evenings agenda, to move item 7-1 as item 5, item 6 would then be approval of minutes, item 7 would become announcements, item 8 with subsections 1-4, with the financial report being tabled, # 9 being old business, #10 being new business, under item 9, in addition to old business #3 Resolution Approving Evans Southwest Contract, item 10 would remove subtask #3 Drug Elimination Plan, that being tabled, item 11 scheduling of next meeting and item 12 to adjourn, as so moved, seconded by Commissioner Jason Johnson. Motion carries.

ITEM V. GOVERNOR TORTALITA AND TRIBAL ADMINISTRATION

Governor Tortalita greeted everyone with a warm welcome. The Governor requested to be placed on tonight's agenda for questions he had concerning the drug elimination program. This report was never made to the tribal council at their request. The Tribal Administration and Council are not very clear as to what happened, although, they understand the lay-off status was due to lack of funds, but reviewing a copy of the 831 financial report shows that there is \$5,900 left in the line item. Governor, questioned if exit conference was conducted & complete on the past DEP Coordinator, Ms. Rose Leon, and if all property was accounted for.

ITEM VI. APPROVAL OF MINUTES – March 14, May 23 and June 22, 2000

Motion to accept the minutes of March 14, 2000 with corrections was made by Commissioner Jason Johnson, seconded by Commissioner Brian Vallo. Motion carries.

Motion to accept the minutes of May 23, 2000 with corrections was made by Tribal Interpreter, seconded by Commissioner Jason Johnson. Motion carries.

Motion to accept the minutes of June 22, 2000 with corrections was made by Commissioner Johnson, seconded by Vice Chairman Tim Chavez. Motion carries.

ITEM VII. ANNOUNCEMENTS

- a. *SWIHA Quarterly Meeting, October 4-6, 2000 at Sacramento, California*
- b. *AMERIND Risk Management 15th Annual Convention & Safety Fair, October 9-11, 2000 at Anchorage, Alaska*
- c. *The Boys & Girls Club of the Pueblo of Acoma advertising for Executive Director. Current director, Kim Greenwood resigning effective October 21, 2000.*

ITEM VIII. REPORTS

- a. *Subtask 1 – development and modernization report – Derek Valdo, Sr.*

Mr. Derek Valdo gave an update on current housing projects. Reports included the Traditional Indian Housing Development, Comprehensive Grant Program and Home Improvement Program. This report covers the initial HUD award, the name of Contractor/Contract amount, services requested and whether the work has been completed or outstanding.

- b. *Subtask 2 – homeownership counseling program report – Geri Vallo/Rose Histia*

Ms. Geri Vallo and Ms. Rose Histia gave a separate update on the total number of assigned homebuyers, annual recertifications, annual inspections, # of homebuyers on current payback agreements, number of units conveyed (homebuyers who have achieved homeownership status), total number of notice of delinquencies sent out, notice of termination & administrative hearings with intent to sue, number of notices to vacate and the number of homebuyer's on payroll deduction.

- c. *Subtask 3 – drug elimination program report – Raymond Concho, Jr.*

The Acoma Housing Authority has tried tremendously to provide written reports on day to day activities concerning the drug elimination program. Some of these tasks included after school activities, the summer lunch program, and toys for tots, etc.

The Summer Lunch Program is complete. Final inspection was conducted by the State on August 21, 2000. Submitted FY-1999 IHBG to include \$183,000 for DEP. Awaiting an answer from HUD.

- d. *Subtask 4 – Executive Director's report – Raymond Concho, Jr*
- ✓ *Application for BIA-Home Improvement Program FY-2000 funding was approved. Received original contract in the amount of \$35,000. Modification No. 1 provides an increase of \$63,818.00. Received word from David Fred, Contracts & Grants Coordinator, that HUD submitted its Modification No. 2 Contract Support Funds for Indirect Costs in the amount of \$705.00, awaiting superintendent's signature. Total FY-2000 funding award is \$99,523.00.*
 - ✓ *Project 7 – final payment and draw down was made on August 29, 2000 for \$575,322.45.*
 - ✓ *Contract for rehabilitation services and comp grant management awarded to Native American Housing Consultants.*
 - ✓ *FY-1998 audit was completed, draft report still pending.*

*Due to no quorum, the Executive Director's report was not accepted. *Commissioner Jason Johnson was excused during this discussion (8:24 p.m.)*

ITEM IX. OLD BUSINESS

- a. *Subtask 1 – Mortgage Law Update – Tabled*
- b. *Subtask 2 – Update on the Tribal Ordinance Establishing the Pueblo of Acoma Housing Authority (Title 16) – No action taken, pending conference call.*
- c. *Subtask 3 – Resolution Approving Evans Southwest Contract – No action taken, pending conference call.*

ITEM X. NEW BUSINESS

- a. *Subtask 1 – Approve Travel & Training Plan – Tabled*
- b. *Subtask 2 – Approve FY-1999 Indian Housing Block Grant Budget – Tabled*

ITEM XI. SCHEDULE NEXT BOARD OF COMMISSION MEETING – *Special Meeting on September 25, 2000.*

ITEM XII. ADJOURN – *Due to no quorum meeting ended at 10:15 p.m.*

Respectfully submitted,


Gwen Garcia
Administrative Assistant