

MINUTES

Pueblo of Acoma Housing Authority - Board of Commissioners Meeting
Acoma Tribal Auditorium
Acoma, New Mexico
August 19, 1997

Item I. Call to Order

Meeting was called to order at 6:45 p.m. by Chairman Marvis Aragon

Item II. Invocation

Chairman Marvis Aragon led invocation.

Item III. Roll Call

Roll call was made with the following BOC members and staff present:

Present:

Marvis Aragon, Chairman
Harold Felipe, Secretary
Carleen Chino, Commissioner
Raymond Concho, Jr., Executive Director
Derek Valdo, Homeownership Counselor
Valerie Lucero, Administrative Assistant
Francine Douglas, Clerk (JTPA)

Absent:

Edwin Sarracino, Vice-Chairman

Item IV. Approve Agenda

Agenda was amended as follows: Amended Item VII. Announcements - Commissioner Chino will give brief review on training held at Phoenix, AZ August 14 - 15, 1997.

Motion to approve amended agenda was made by Commissioner Chino, Second by Secretary Felipe. All in favor motion carries.

Item V. Read & Approve Minutes

Minutes of the July 29, 1997 BOC's meeting were read by Valerie Lucero. Minutes were amended with corrections made in Item VIII. Policies Development Update, where stated, at next BOC meeting Item VI. Executive Director's Report be skipped. E/D's report was to be skipped only at work session held August 6, 1997. Secretary Felipe questioned if continuation meeting to sign budget resolutions was noted in previous minutes. Continuation meeting was noted in July 1, 1997 minutes.

Motion to approve amended minutes was made by Secretary Felipe, second by Chairman Aragon. All in favor, motion carries.

Item VI. Executive Director's Report

Report was given by Raymond Concho, Jr., Executive Director (Attached).

Also noted were the following issues: Hiring of Development Specialist - Considering of promoting Derek Valdo, Homeownership Counselor for the position. A Homeownership Counselor will be hired, in which Derek will train and supervise the individual. Commissioner Aragon questioned when the hire of the Development Specialist will take place? The hire will take place the 1st week in September, 1997.

Next report to the Tribal Council is September 10, 1997 - Housing Authority will present resolution for next Board of Commissioner.

BOC's and Housing Authority must act on reviewing and approving ACC's before September 30, 1997 or PAHA may lose funding.

A resident organization meeting will be held on September 8, 1997 @ 6:00 p.m. in the Acoma Tribal Auditorium.

Discussion on Cornerstones: Cornerstones is a pilot program in which the Tribe is wanting to contract with to use our natural resources to build homes. Chairman Aragon stated that Cornerstones should be taken into consideration and possibly build the new 14 low rent units. Also, to promote traditional uses depending on cost.

PIP training with Chuck Merritt - BOC's will come up with topics on training needs by the end of August, 1997. BOC's will check with their working schedules to fit training into their schedules. Chairman Aragon questioned if PIP training could possibly help PAHA facilitate the plan in draft state? Raymond will check with Chuck.

September 2, 1997 - PAHA will have a booth at Acoma distributing mugs and other promotional items to individuals who fill out the Housing Survey. A schedule will be sent out of who's to operate booth throughout the day.

September 10, 1997 - Council Meeting. Need Board of Commissioners present at meeting.

Motion to accept Executive Directors report was made by Commissioner Chino, Second by Secretary Felipe. All in favor, motion carries.

Item VII. Announcements

Commissioner Chino discussed training held in Phoenix, AZ. Discussed data collecting and 5-year housing plan. Stated that work is cut out for staff @ PAHA.

Item VIII. Old Business

- A. Resolution to adopt by-laws - Motion to adopt bylaws was made by Commissioner Chino, second by Secretary Felipe. Bylaws were adopted with 3 in favor, 0 opposed and 0 abstained.

- B. Resolution to Recommend Housing Commissioner - Pending modification of resolution, Chairman Aragon entertained a motion by unanimous consent to recommend Jackie Torivio and Tim Chavez as Board of Commissioner. All commissioners voted in favor. 3 in favor, 0 opposed and 0 abstained.

Item IX. New Business

- A. Resolution to Adopt Homebuyer Payment Collection and Eviction Policy (**Tabled**). Staff are to type up policies with changes made.
- B. Resolution to Adopt Code of Ethics (**Tabled**).

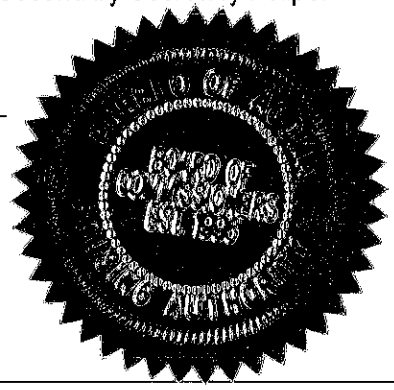
Item X. Schedule Next Board of Commissioners Meeting

Next meeting scheduled for September 3, 1997 @ 6:30 p.m.

Item XI. Adjournment

Motion to adjourn meeting was made by Commissioner Chino, Second by Secretary Felipe. All in favor motion carries. Meeting adjourned at 10:20 p.m.

Respectfully submitted: Harold Felipe
Harold Felipe, BOC Secretary



Approved:

Marvis Aragon, Jr.
Marvis Aragon, Jr., BOC Chairman

Edwin Sarracino
Edwin Sarracino, BOC Vice-Chairman

Carleen Chino
Carleen Chino, Commissioner