

PUEBLO OF ACOMA HOUSING AUTHORITY BOARD OF COMMISSIONERS MEETING
PUEBLO OF ACOMA TRIBAL COUNCIL ROOM
June 2, 1998
6:30 P.M.

SIGN-IN SHEET

BOARD OF COMMISSIONERS

Marvis Aragon, Jr., Chairman

Marvis Aragon Jr.

Jackie Torivio, Vice-Chairperson

Harold Felipe, Secretary

Harold Felipe

Carleen Chino, Commissioner

Carleen Chino

Timothy J. Chavez, Commissioner

Tim J. Chavez

PAHA STAFF

Raymond J. Concho, Jr., Executive Director

Raymond J. Concho Jr.

Derek Valdo, Development Specialist

Derek Valdo

B. Gregory Histia, DEP Director

B. Gregory Histia

Rose Histia, HOC I

Rose Histia

Valerie Lucero, Administrative Assistant

Valerie Lucero

A. Marie Garcia, Secretary/Receptionist

Maria Mirabal, HOC II

Maria Mirabal

Anthony Concho, Recreation Specialist

Dennis Lorenzo, Healthy Nations Cood.

Meeting Adjourned At 1:55 am

AGENDA

Pueblo of Acoma Housing Authority Board of Commissioners Regular Monthly Meeting
Tribal Council Meeting Room, Acomita, New Mexico
6:30 P.M. - June 2, 1998

- I. Call to Order
- II. Invocation
- III. Roll Call
- IV. Approve Agenda
- V. Minutes
 1. January 13, 1998 - Regular Monthly Meeting
 2. February 17, 1998 - Special Meeting
 3. March 10, 1998 - Regular Monthly Meeting
 4. April 14, 1998 - Regular Monthly Meeting
 5. May 12, 1998 - Regular Monthly Meeting
 6. Other Special Meeting minutes being developed
- VI. Announcements
 1. National American Indian Housing Council Annual Convention and Trade Fair at Tampa, Florida on June 8-10, 1998
 2. Southwest Indian Housing Authorities Association Quarterly Meeting at San Diego, CA on July 14-17, 1998
 3. PAHA Housing Forum at Tribal Auditorium on Saturday, July 18, 1998
 4. Special Recognitions
- VII. Reports
 1. Executive Director's Report
- VIII. Old Business
 1. *Quitclaim Deed, Assignment and Release* for Louanna Antonio and Kathleen Torivio (TABLED)
 2. Resolution - Write-off for Josilita Ray (TABLED)
 3. Indian Housing Plan Update
- IX. New Business
 1. Executive Session
- X. Schedule Next Board of Commissioners Meeting
- XI. Adjourn

Minutes

Pueblo of Acoma Housing Authority Board of Commissioners Meeting
Pueblo of Acoma Tribal Council Room
Acomita, New Mexico
June 02, 1998

Item I. Call to Order

Meeting was called to order at 7:12 p.m.

Item II. Invocation

Item III. Roll Call

Roll call was made with the following BOC members and staff present:

Marvis Aragon, Jr., Chairman
Harold Felipe, Secretary
Carleen Chino, Commissioner
Timothy J. Chavez, Commissioner
Raymond J. Concho, Jr., Executive Director
Derek C. Valdo, Development Specialist
B. Gregory Histia, D.E.P. Director
Valerie Lucero, Administrative Assistant
Maria Mirabal, HOC II
Rose Histia, HOC I
Daniel Sanchez, Tribal Secretary - ex-officio

Item IV. Approve Agenda

Secretary Felipe stated that there is an outstanding item that the board has not moved on since May, 1998. The resolution approving the MEPA policy has not been discussed. The Board would like to re-visit the resolution at the next Board meeting.

Motion to approve agenda was made by Secretary Felipe, second by Commissioner Chavez. All in favor, motion carries.

Item V. Read and Approve Minutes

Motion to accept meeting minutes for January 13, 1998 was made by Commissioner Chavez, second by Commissioner Chino. All in favor, motion carries.

Motion to accept amended meeting minutes for February 17, 1998 was made by Secretary Felipe, second by Commissioner Chino. All in favor, motion carries.

Motion to accept amended meeting minutes for March 10, 1998 was made by Commissioner Chino, second by Secretary Felipe. All in favor, motion carries.

Motion to accept amended meeting minutes for April 14, 1998 was made by Commissioner Chavez, second by Commissioner Chino. All in favor motion carries.

Motion to accept amended meeting minutes for May 12, 1998 was made by Secretary Felipe, second by Commissioner Chavez. All in favor, motion carries

Item VI. Announcements

1. National American Indian Housing Council Annual Convention and Trade Fair at Tampa, Florida on June 8 - 10, 1998. Two (2) staff and two (2) BOC will be attending.
2. Southwest Indian Housing Authorities Association Quarterly Meeting at San Diego, CA on July 14 - 17, 1998. Two (2) staff and one (1) BOC will be attending.
3. PAHA Housing Forum at Tribal Auditorium on Saturday, July 18, 1998.
4. Special Recognitions - The Pueblo of Acoma Housing Authority would like to recognize Mr. Marvis Aragon, Jr., BOC Chairman for achieving his Masters in Business Management. On behalf of PAHA staff we'd like to congratulate him on his accomplishment.

Item VII. Reports

1. Executive Directors report was given by Raymond J. Concho, Jr. (attached). Also noted: Summer lunch program: Secretary Felipe questioned when the program was going to start. Greg replied that the program will start on June 8, 1998. Staff is still attending training for food handlers permit. There are going to be six sites: two (2) sites at Acomita only, Acoma, EDA gym, McCartys and San Fidel. Kids ages 1 - 18 eat free. Adults over 18 years of age pay \$2.00. Chairman Aragon questioned who will supervise the youth at each site? Roseanne Pasqual is responsible for hiring site monitors for the youth. Chairman Aragon would like to see some sort of plan to get program started.

Tribal Secretary Sanchez added that the Tribal Administration has requested a proposed building to be utilized by the youth (Youth Center).

Motion to accept Executive Director's report was made by Commissioner Chino, second by Commissioner Chavez. All in favor, motion carries.

Item VIII. Old Business

1. Quitclaim Deeds for Louanna Antonio and Katherine Torivio
Changes made to deeds were project numbers. Numbers were to reflect current project numbers with PAHA and also reference old AIPHA project numbers. Motion to accept changes made to deeds and signing of deeds was made by Secretary Felipe, second by Commissioner Chino.
2. Resolution for Write-Off for Joselita Ray

Explanation of problem case was given to BOC at May 12, 1998 Board meeting. Situation is similar to that of Louanna Antonio and Katherine Torivio. Unit was paid off but insurance was still applied to the account.

Motion to accept resolution was made by Commissioner Chino, second by Secretary Felipe. All in favor, motion carries. Resolution needs modification.

3. Indian Housing Plan Update

5 and 1 year plans were given to each Board member. Raymond went through IHP page by page with the Board. Chairman Aragon questioned if mission statement was speaking toward philosophy? Raymond responded that each housing authority has it's own mission as to what they would like to achieve and accomplish as a housing authority.

Chairman Aragon stated that due to the urgency of the plan deadline, a possible conference call will be scheduled for June 10, 1998. Chairman Aragon would like to give a presentation to the Tribal Council on PAHA's IHP. It is good practice to inform the Council of what we are planning as a housing authority, also inform the public at our housing forum on July 18, 1998. Commissioner Chavez questioned if staff could get some kind of notice out to the public to possibly get some kind of input re: Indian Housing Plan. Staff will look into getting notices out to the public.

Item IX. New Business

1. Executive Session

Motion to enter executive session was made by Commissioner Chino, second by Commissioner Chavez. All in favor, motion carries.

PAHA Staff were excused from meeting due to confidentiality of performance evaluation of PAHA's Executive Director.

Executive Director's performance evaluation was finalized by BOC. Methods used by BOC to determine evaluation: forms used were provided by Tribe's Human Resource Department, evaluation originally tracked on internal forms. Copy of evaluation was given to Mr. Raymond Concho. Concern raised toward "Planning" criteria. AMERIND chairman position up for re-election in October, 1998 @ Houston, TX. Mr. Concho's name has been mentioned, would like BOC approval. Mr. Concho requested an increase based on his personal survey of region, based on number of managed units. Mr. Concho enjoys working with the tribe, has commitment towards the tribe to benefit our own people.

Motion to exit executive session was made by Commissioner Chino, second by Secretary Felipe. All in favor, motion carries.

Item X. Schedule Next Board of Commissioners Meeting

Next BOC meeting scheduled for July 21, 1998 @ 6:30 p.m.

Item XI. Adjourn

Motion to adjourn meeting was made by Commissioner Chavez, Second by Commissioner Chino. All in favor, motion carries. Meeting adjourned at 1:55 a.m.

Respectfully Submitted:

Harold Felipe, BOC Secretary

Approved:

Marvis Aragon, Jr., BOC Chairman

Jackie Torivio, BOC Vice-Chairperson

Carleen Chino, Commissioner

Timothy J. Chavez, Commissioner