

PUEBLO OF ACOMA HOUSING AUTHORITY
Board of Commissioners' Special Meeting
Pueblo of Acoma Housing Authority Conference Room
Acoma, New Mexico
May 23, 2000
SIGN-IN SHEET

BOARD OF COMMISSIONERS

-Harold Felipe, Chairman

Harold Felipe

-Timothy J. Chavez, Vice-Chairman

Timothy J. Chavez

-Carleen Chino, Secretary

Carleen Chino

-Brian D. Vallo, Commissioner

Brian D. Vallo

Jason Johnson, Commissioner

Joe Aragon, Jr., Ex-Officio (Tribal Council)

Bernard Lewis, Ex-Officio (Tribal Admin.)

PAHA STAFF

Raymond J. Concho, Jr., Executive Director

Raymond J. Concho, Jr.

Derek Valdo, Development Specialist

Patricio J. Alonzo, Accountant

Rose Histia, HOC

Geri Vallo, HOC

Gwen Garcia, Administrative Assistant

Anissa Vallo, Secretary/Receptionist

Rose Leon, DEP Director

Tamra Vallo, Recreation Aide

Mildred Pino, Recreation Specialist

MEETING ADJOURNED AT 9:40 P.M.

AGENDA

Pueblo of Acoma Housing Authority Board of Commissioner's Special Meeting
Pueblo of Acoma Housing Authority Conference Room
Acomita, New Mexico
May 23, 2000
6:30 p.m.

~~I.~~ Call to Order @ 6:51 PM

~~II.~~ Invocation

~~III.~~ Roll Call

IV. Approve Agenda Vallo, Chavez

~~V.~~ Read & Approve Minutes

~~NONE~~

~~VI.~~ Announcements

- 1. Housing Forum - June 7, 2000
- 2. Nat Homeownership Events

~~VII.~~ VII. Reports

- 1. Financial Report

~~VIII.~~ VIII. Old Business On site visit on ^{proposed} new construction contracts
1. Finalize trip to Topi, Navajo, Albuquerque

~~IX.~~ IX. New Business

- ~~1. Performance Evaluation of Executive Director (Executive Session)~~
- 2. Action Plan - 90 day update to TC

~~X.~~ IX. Schedule Next Board of Commission Meeting -

~~XI.~~ Adjourn L Special Mtg - 6/13/00

Vallo
Chavez @ 9:40 PM

MINUTES
Pueblo of Acoma Housing Authority Board of Commissioner's Special Meeting
May 23, 2000
Pueblo of Acoma Housing Authority Conference Room

ITEM I. CALL TO ORDER

Meeting was called to order at 6:51 p.m.

ITEM II. INVOCATION

ITEM III. ROLL CALL

Roll call was made with the following present:

Harold Felipe, Chairman

Timothy J. Chavez, Vice-Chairman

Carleen Chino, BOC Secretary

Brian D. Vallo, Commissioner

Staff: Raymond J. Concho, Jr. , Executive Director

Notes taken from Mr. Concho on 5/23/00 BOC meeting

- *Board of Commissioners/Staff trip to Hopi/Window Rock/Albuquerque, June 2-4, 2000. Attending and confirmed – Chairman, Vice-Chairman, Secretary Chino and Commissioner Vallo.*
- *Commissioner Johnson will not be available due to other commitments made at Acoma.*
- *Commissioner Vallo will check for hotel discounts in Window Rock for the evening of June 2, 2000.*
- *Final itinerary requested from Commissioners*
- *Homeownership week schedule:*
 - *Move Friday's activity to Monday, June 5, 2000*
 - *Board of Commission Agenda is not a meeting – but a “meet your Board of Commissioners and share concerns” type of meeting.*
 - *Suggestion: call Toys for Tots, Save the Children for excess toys (extra) they may have.*
 - *Historic Preservation Office will donate framed photograph.*
 - *Commissioner Vallo to donate \$25 with next stipend.*
 - *Trash Bags (Suggestion: call Toss-No-Mas, Tribal Health Department, AIPC Solid Waste Program at 884-0480 (Tim — AIPC EPA did a clean-up project at Santo Domingo Pueblo) —*

- *Notices to Homebuyers and General Public need to go out as soon as possible.*
- *Agenda for June 7, 2000 – target audience, what are incentives? Door prizes? Home payment prizes?*

Other discussions:

- *animal control; litter code and enforcement; noise control.*

PUEBLO OF ACOMA HOUSING AUTHORITY
Board of Commission Meeting Minutes for May 23, 2000

ITEM I. CALL TO ORDER

Meeting was called to order at 6:51 PM by Chairman Harold Felipe

ITEM II. INVOCATION

ITEM III. ROLL CALL

Roll call was made with the following present:

Harold Felipe, Chairman
Tim J. Chavez, Vice Chairman
Carleen Chino, Secretary
Brian D. Vallo, Commissioner

DRAFT

Staff:

Raymond Concho, Executive Director

ITEM IV. APPROVAL OF AGENDA

Motion to accept the agenda for PAHA Board of Commissioners meeting, May 23, 2000 was made by Commissioner Brian Vallo, seconded by Vice Chairman Tim Chavez, motion carries.

ITEM V. APPROVAL OF MINUTES – None

ITEM VI. ANNOUNCEMENTS

- a. Housing Forum – June 7, 2000
- b. Native American Homeownership Events

ITEM VII. REPORTS

- a. Financial Report
*Executive Director Concho provided the Board with a financial status report on the DEP Program from Jack Rogers at the Central Accounting Department (attached) for review.

ITEM VIII. OLD BUSINESS

- a. Finalize on-site visits on proposed new construction contracts. Field trips will be taken to Fort Defiance area, Polacca in Hopi and to Albuquerque. Trip reports will be provided by the Board. Participating include: Commissioner Brian Vallo, Commissioner Carleen Chino, Vice Chairman Tim Chavez, Jorge Paloma with Native American Housing Consultants, and Development Specialist, Derek Valdo.

ITEM IX. NEW BUSINESS

- a. Corrective Action Plan – 90 day update to Tribal Council. After much discussion the Board directed Executive Director Concho to prioritize all of PAHA's activities. The attached schedule was proposed.

**ITEM X. SCHEDULE NEXT BOARD OF COMMISSION MEETING – Special Meeting on
June 13, 2000**

ITEM IX. ADJOURN

*Motion to adjourn meeting was made by Commissioner Brian Vallo, seconded by Vice Chairman
Tim Chavez, motion carries, adjourned @ 9:40 PM*

Respectfully submitted,

Carleen Chino, Secretary



PUEBLO OF ACOMA
"THE SKY CITY"

P.O. BOX 348
ACOMA, NEW MEXICO 87034

CENTRAL ACCOUNTING
DEPARTMENT

TELEPHONE 505/552-6604
FAX 505/552-7549

INTEROFFICE MEMORANDUM

TO: Harold Felipe, Chairman PAHA Board of Commissioners
PAHA Board of Commissioners
Raymond Concho, Jr., Executive Director PAHA

FROM: Jack C. Rogers, Jr., Controller *JCR*

SUBJECT: Preliminary Financial statements

DATE: 05/23/00

Per your request, I have completed preliminary financial statements for the 2 current NAHASDA operating grants. I am still working on the comp and TIHD construction grants. I would expect to complete them within the next few weeks. In addition, I have requested from Pat Alonzo a detailed accounting of the booked liability and admin fee revenue from 10-1-98 through the present so that I can complete the operating reserve financial statements for 98, 99 and through the present. Please note the following about the NAHASDA statements.

1998 NAHASDA-The grant award documents finalized by HUD have incorrectly included revenue items that are not currently available to PAHA. These incorrectly included items distort the actual amount available for spending. I have spoken to Cyrus Toll about these discrepancies and he is indicating that we need to request the corrections to be made which can be done when Raymond requests modifications to the scope of work under the 1998 program. The total expenditures of \$355,535.22 as shown on the attached financial statement are applied to the components for Planning and Administration, Housing services and Housing Management Services. The remaining balance of admin allocations of \$31,367.78 will be used to pay the Pueblo under the MOA to correct accounting activities from 1998.

1)	Planning and Administration	\$209,819.00	
2)	Housing Services	\$100,000.00	
3)	Housing Management Services	<u>\$ 77,084.00</u>	
	Total avail for admin		\$386,903.00
	Total expended		<u>\$355,535.22</u>
	Balance to be used for fee for services		\$ 31,367.78

The remaining grant balance (\$1,049,101.00-\$386,903.00) of \$662,198.00 needs to be immediately obligated by PAHA. In a meeting held today with Raymond and his staff, he indicated to Central Accounting that he wanted unfunded Drug Elimination Program expenditures from 1998 and 1999 to be charged against the \$662,198.00 balance. He indicated that he would modify the 1998 NAHASDA grant to include this activity specifically. He also indicated that the remaining amount (after DEP expenditures) of approximately \$562,000 would immediately be obligated for Traditional Home Grant program expenditures.

1999 NAHASDA-The grant award of \$1,008,604 is broken down into the following categories:

1) Planning and Administration	\$201,687.00	
2) Housing Management Services	<u>\$ 77,084.00</u>	
Total avail for admin		\$ 278,771.00
3) Crime Prevention & Safety		\$ 100,000.00
4) Model Activities		\$ 387,833.00
5) Reserves		\$ 142,000.00
6) Acquisition of rental units		<u>\$ 100,000.00</u>
Total Grant		\$1,008,604.00

The \$100,000 allocated for #3 Crime Prevention & Safety is being utilized by the Drug Elimination Program. In addition, Raymond has obligated \$100,000 from Model Activities to be used in the planning of the Multi-purpose building. The remaining balance of Model Activities funds in the amount of \$287,833.00 needs to be specifically identified soon as to where it will be expended. Discussions with PAHA staff indicated amounts may be allocated for Mortgage Assistance, Home Builders Workforce, Home Grant Program. I would recommend to the BOC that a decision be made ASAP to specifically identify and budget those funds so that projects can get under way.

OTHER FUNDING ISSUES-The deadline for submittal of the 2000 NAHASDA grant is 6-30-2000 which is less than 6 weeks away. That application should build upon what is decided about the spending of the remaining 1998 and 1999 funds. Ideally, the annual NAHASDA grant application should be submitted 90 days prior to the beginning of the fiscal year (January) so that the grant would begin in January of each year which would coincide with your operating reserve budget year. If you submit your 2000 NAHASDA grant application on 6-30 again, the earliest it can become effective is 9-1-2000. If HUD requires additional information like it did last year the effective day can be pushed even farther back. Remember that at 10-1-2000, your 2001 NAHASDA funds become available to you. Therefore, I would recommend that in addition to immediately submitting your 2000 NAHASDA grant application, you also seriously consider submitting your 2001 NAHASDA grant application by 10-1-2000 so that it can become effective 1-1-2001. You will then be able to more effectively develop an annual administrative budget.

Looking to the future, it is apparent that in order to maximize the approximately \$200,000 of admin funds you receive each year, it will be necessary to develop an internal administrative cost allocation plan (ACAP). This ACAP will enable you to charge an appropriate amount of PAHA overhead to all funded projects so that you can maximize the admin funds and to ensure that there is no danger of exceeding the 20% administrative ceiling.

If you require further information, please contact me.

Xc Head Councilman Ortiz
 Governor Tortalita
 Tribal Interpreter Lewis
 Central Accounting Management Staff

12 990 00 1990 MAHASA

Fiscal year thru period ending 04/30/2000

Description	Month to date	Year to date	Ytd encumbrnce	Annual budget	Annual var	% used
4050 Revenue-MAHASA	.00	355,535.22	.00	386,903.00	(31,367.78)	91.92
Total Revenue	.00	355,535.22	.00	386,903.00	(31,367.78)	91.92
6000 Salaries & Wages	.00	118,488.60	.00	118,488.60	.00	100.01
6010 Social Security (FICA) Tax	.00	7,367.77	.00	7,367.77	.00	100.01
6020 Medicare (FICA) Tax	.00	1,718.38	.00	1,718.38	.00	100.01
6030 Federal Unemployment Tax	.00	325.19	.00	325.19	.00	100.01
6040 State Unemployment Tax	.00	2,152.47	.00	2,152.47	.00	100.01
6050 Workmen's Compensation	.00	334.84	.00	334.84	.00	100.01
6060 Group Medical/Health Insurance	.00	6,835.13	.00	6,835.13	.00	100.01
6070 Group Life/Disability Insuranc	.00	1,604.01	.00	1,604.01	.00	100.01
6080 Vision Insurance	.00	258.85	.00	258.85	.00	100.01
6090 Retirement	.00	4,579.64	.00	4,579.64	.00	100.01
7010 Bad Debt	.00	118.00	.00	118.00	.00	100.01
7020 Bank Service Charges	.00	25.00	.00	25.00	.00	100.01
7140 Dues & Subscriptions	.00	3,269.21	.00	3,269.21	.00	100.01
7160 Equipment - Minor	.00	25,929.45	.00	25,929.45	.00	100.01
7180 Fuel	.00	1,416.10	.00	1,416.10	.00	100.01
7220 HOC Incentives	.00	139.51	.00	139.51	.00	100.01
7230 Insurance - General	.00	23,130.72	.00	23,130.72	.00	100.01
7260 Janitorial	.00	570.84	.00	570.84	.00	100.01
7280 Lease/Rental - Building	.00	587.47	.00	587.47	.00	100.01
7290 Lease/Rental - Equipment	.00	66.74	.00	66.74	.00	100.01
7310 Lease/Rental - Vehicle	.00	913.05	.00	913.05	.00	100.01
7330 Mileage	.00	1,027.34	.00	1,027.34	.00	100.01
7370 Postage/Shipping	.00	1,282.18	.00	1,282.18	.00	100.01
7380 Printing & Duplications	.00	2,342.73	.00	2,342.73	.00	100.01
7390 Promotion & Advertising	.00	5,741.57	.00	5,741.57	.00	100.01
7400 Prof. Services - Accounting	.00	7,669.17	.00	7,669.17	.00	100.01
7410 Prof. Services - Consulting	.00	3,425.00	.00	3,425.00	.00	100.01
7420 Prof. Services - Legal	.00	11,561.44	.00	11,561.44	.00	100.01
7450 R & M - Buildings	.00	3,102.29	.00	3,102.29	.00	100.01
7460 R & M - Equipment	.00	1,336.04	.00	1,336.04	.00	100.01
7500 R & M - Vehicles	.00	763.67	.00	763.67	.00	100.01
7560 Staff Development	.00	1,903.90	.00	1,903.90	.00	100.01
7570 Stipends - Committee	.00	6,450.00	.00	6,450.00	.00	100.01
7580 Program Supplies	.00	920.67	.00	920.67	.00	100.01
7600 Supplies	.00	6,648.64	.00	6,648.64	.00	100.01
7610 Telephone	.00	14,121.76	.00	14,121.76	.00	100.01
7620 Telephone - Cellular	.00	3,584.22	.00	3,584.22	.00	100.01
7630 Training & Conferences	.00	13,052.33	.00	13,052.33	.00	100.01
7640 Travel & Meals	.00	22,118.16	.00	22,118.16	.00	100.01
7660 Travel - Airfare	.00	14,141.75	.00	14,141.75	.00	100.01
7690 Utilities	.00	1,976.48	.00	1,976.48	.00	100.01

Run date: 05/23/2000 @ 12:20
Bus date: 05/23/2000

Pueblo of Acoma
R/E Act vs Bud W/Encumbrance

Select.: A12 900 00 XXXX
GLHEAD4.L07 Page 2

12 900 00 1998 WAKASDA

Fiscal year thru period ending 04/30/2000

Description	Month to date	Year to date	Ytd encumbrnce	Annual budget	Annual var	% used
8000 Indirect Costs	.00	32,514.91	.00	32,514.91	.00	100.0%
9001 Fee for Service	.00	.00	.00	31,367.78	31,367.78	.0%
Total Expenditure	.00	355,535.22	.00	386,903.00	31,367.78	91.9%
Excess Revenue over (under) Expenditures	.00	.00	.00	.00	.00	-

12 990 00 1999 MAHACBA

Fiscal year thru period ending 04/30/2000

Description	Month to date	Year to date	Ytd encumbrance	Annual budget	Annual var	% used
4050 Federal Revenue	18,314.32	146,478.39	.00	278,771.00	(132,292.61)	52.5%
Total Revenue	18,314.32	146,478.39	.00	278,771.00	(132,292.61)	52.5%
6000 Salaries & Wages	8,821.68	54,441.47	.00	.00	(54,441.47)	-
6001 Overtime	21.58	21.58	.00	.00	(21.58)	-
6005 Fringe Benefits	2,362.81	8,649.39	.00	.00	(8,649.39)	-
6010 Social Security (FICA) Tax	.00	1,273.56	.00	.00	(1,273.56)	-
6020 Medicare (FICA) Tax	.00	297.83	.00	.00	(297.83)	-
6030 Federal Unemployment Tax	.00	16.97	.00	.00	(16.97)	-
6040 State Unemployment Tax	.00	95.93	.00	.00	(95.93)	-
6050 Workmen's Compensation	.00	59.95	.00	.00	(59.95)	-
6060 Group Medical/Health Insurance	.00	754.07	.00	.00	(754.07)	-
6080 Vision Insurance	.00	28.41	.00	.00	(28.41)	-
6090 Retirement	.00	772.78	.00	.00	(772.78)	-
7140 Dues & Subscriptions	43.90	209.75	.00	.00	(209.75)	-
7180 Fuel	23.50	91.26	.00	.00	(91.26)	-
7230 Insurance - General	.00	29,645.00	.00	.00	(29,645.00)	-
7290 Lease/Rental - Equipment	.00	.00	211.63	.00	(211.63)	-
7330 Mileage	366.60	1,033.72	.00	.00	(1,033.72)	-
7380 Printing & Duplications	.00	353.44	4,639.50	.00	(4,992.94)	-
7400 Prof. Services - Accounting	.00	2,325.17	.00	.00	(2,325.17)	-
7420 Prof. Services - Legal	1,960.49	3,275.49	.00	.00	(3,275.49)	-
7450 R & M - Buildings	.00	484.17	.00	.00	(484.17)	-
7460 R & M - Equipment	.00	94.94	.00	.00	(94.94)	-
7560 Staff Development	.00	1,400.00	.00	.00	(1,400.00)	-
7570 Stipends - Committee	.00	1,200.00	.00	.00	(1,200.00)	-
7600 Supplies	468.45	3,154.02	.00	.00	(3,154.02)	-
7610 Telephone	543.42	1,475.01	.00	.00	(1,475.01)	-
7620 Telephone - Cellular	87.12	681.50	.00	.00	(681.50)	-
7630 Training & Conferences	.00	1,270.00	.00	.00	(1,270.00)	-
7640 Travel & Meals	287.12	4,760.05	.00	.00	(4,760.05)	-
7660 Travel - Airfare	513.00	4,301.01	270.00	.00	(4,571.01)	-
7690 Utilities	72.00	576.16	.00	.00	(576.16)	-
9000 Indirect Costs	2,742.65	23,735.76	.00	.00	(23,735.76)	-
Total Expenditure	18,314.32	146,478.39	5,121.13	.00	(151,599.52)	-
Excess Revenue over (under) Expenditures	.00	.00	(5,121.13)	278,771.00	(283,892.13)	(1.02)

12 990 01 1999 MAHASDA-DEP

Fiscal year thru period ending 04/30/2000

Description	Month to date	Year to date	Ytd encumbrnce	Annual budget	Annual var	% used
4050 Revenue-Federal	6,558.06	66,175.33	.00	100,000.00	(33,824.67)	66.22
Total Revenue	6,558.06	66,175.33	.00	100,000.00	(33,824.67)	66.22
4000 Salaries & Wages - DEP	4,020.76	26,003.43	.00	25,300.00	(703.43)	102.92
6005 Fringe Benefits	1,185.95	7,377.53	.00	9,000.00	1,622.47	82.02
7140 Dues & Subscriptions	.00	.00	.00	100.00	100.00	.02
7160 Equipment - Minor	.00	.00	.00	5,000.00	5,000.00	.02
7180 Fuel	.00	83.00	.00	1,000.00	917.00	8.33
7280 Lease/Rental - Building	.00	.00	.00	1,000.00	1,000.00	.02
7290 Lease/Rental - Equipment	.00	765.08	.00	1,000.00	34.92	76.51
7330 Mileage	.00	.00	.00	1,000.00	1,000.00	.02
7370 Postage & Shipping	.00	.00	.00	100.00	100.00	.02
7380 Printing & Duplications	.00	.00	.00	5,500.00	5,500.00	.02
7390 Promotion & Advertising	.00	40.93	.00	1,000.00	959.07	4.12
7410 Prof. Services-Consulting	.00	.00	.00	1,000.00	1,000.00	.02
7430 Prof. Services - Other	.00	.00	.00	1,000.00	1,000.00	.02
7450 R & M - Buildings	1.82	10.92	.00	500.00	489.08	2.22
7550 Community Development	.00	17,500.00	.00	15,000.00	(2,500.00)	116.72
7560 Youth Development	.00	348.74	.00	15,000.00	14,651.26	2.33
7580 Program Supplies	.00	562.87	.00	9,000.00	8,437.13	6.33
7600 Supplies	.00	2,137.94	.00	.00	(2,137.94)	-
7610 Telephone	128.66	688.73	.00	2,000.00	1,311.27	34.42
7620 Telephone - Cellular	74.40	335.53	.00	.00	(335.53)	-
7630 Training & Conferences	.00	.00	.00	2,000.00	2,000.00	.02
7640 Travel & Meals	.00	.00	.00	1,500.00	1,500.00	.02
7660 Travel - Airfare	.00	.00	.00	2,000.00	2,000.00	.02
7670 Utilities	46.36	297.13	.00	1,000.00	702.87	29.72
8000 Indirect Costs	1,099.83	9,823.50	.00	.00	(9,823.50)	-
Total Expenditure	6,558.06	66,175.33	.00	100,000.00	33,824.67	66.22
Excess Revenue over (under)						
Expenditures	.00	.00	.00	.00	.00	-

Run date: 05/23/2000 @ 13:32

Pueblo of Acoma

Select.: A12 990 XX XXXX

Bus date: 05/23/2000

R/E Act vs Bud W/Encumbrance

SLREADM.L07 Page 4

12 990 03 1999 MAHASBA NOBEL ACTIVITIES

Fiscal year thru period ending 04/30/2000

Description	Month to date	Year to date	Ytd encumbrnce	Annual budget	Annual var	% used
4050 Revenue-Federal	.00	.00	.00	387,833.00	(387,833.00)	.0%
Total Revenue	.00	.00	.00	387,833.00	(387,833.00)	.0%

Run date: 05/23/2000 @ 13:32
Bus date: 05/23/2000

Pueblo of Acoma
R/E Act vs Bud W/Encumbrance

Select.: A12 990 IX XXXX
GLREAD4.L07 Page 5

12 990 04 1999 WAMASDA ACQUISITION

Fiscal year thru period ending 04/30/2000

Description	Month to date	Year to date	Ytd encumbrance	Annual budget	Annual var	% used
4050 Revenue-Federal	.00	.00	.00	100,000.00	(100,000.00)	.0%
Total Revenue	.00	.00	.00	100,000.00	(100,000.00)	.0%

Run date: 05/23/2000 @ 13:32

Bus date: 05/23/2000

Pueblo of Acoma
R/E Act vs Bud W/Encumbrance

Select.: A12 990 YX XXX

GLREAB4.107 Page 6

12 990 05 1999 NANASDA Reserves

Fiscal year thru period ending 04/30/2000

Description	Month to date	Year to date	Ytd encumbrance	Annual budget	Annual var	% used
4050 Revenue-Federal	.00	.00	.00	142,000.00	(142,000.00)	.0%
Total Revenue	.00	.00	.00	142,000.00	(142,000.00)	.0%

- 1) Operations Budget - IHP
- 2) Trailers
- 3) PAHA Attorney
- 4) Land usage
- 5) PAHA BOC - TA - TC
- 6) Performance Evaluation (E.D.)
- 7) WTR 90 days - 2/3 into a month = ^{Target} 8/31/08 date
- 8) PAHA Staff (Presentation / Advocacy to tribal members) - Outreach.

- 9) Drawdowns (Quarterly Reports)
- 10) Drug Elimination Program
- 11) Grand - Raymond STOP!!
- 12) MISSION statement - enhance traditions (language)
- 13) Correspondence to TC on action items; ASAP! } ERRONEOUS reports
- 14) Vision of Board - Reports periodically to TC
- 15) Survey from Community - Evaluation of PAHA/BOC
- 16) Periodic reports to TC (Quarterly basis)
- 17) Prioritize Perf Eval of ED
- 18) " " " " of BOC
- 19) 90 day plan - where do we begin?
- 20) "Concept of home" - build homes; revisit
~~Concept of home~~;
- 21) Implementation of policies; enforcement;
- 22) Physical presence of ED to staff; PAHA
- 23) Commit time/efforts (BOC) ensuring successful
- 24) Travel restrictions - cease; expectations } ^{light} heavy of best
- 25) Leave presented to Board for approval;
- 26) Provide vision for Haaku
- 27) PAHA Goods/ Services to tribal members;

PUEBLO OF ACOMA HOUSING AUTHORITY
NATIONAL HOMEOWNERSHIP WEEK
PROPOSED ACTIVITIES
JUNE 5-9, 2000

Monday, June 5, 2000	Tuesday, June 6, 2000	Wednesday, June 7, 2000	Thursday, June 8, 2000	Friday, June 9, 2000
<p>PUEBLO OF ACOMA HOUSING AUTHORITY – OPEN HOUSE</p> <p>11:00 a.m. – 2:00 p.m. Cook – Out at PAHA Office</p> <p>11:30 a.m. - Welcome Address Lloyd Tortalita, Governor Harold Felipe, PAHA BOC Chairman</p> <p>*Disseminate information on Mortgaging.</p> <p>*Disseminate trash bags for Community Clean – Up Day on June 6, 2000.</p> <p>*Homebuyers to nominate possible current homebuyers for Resident Organization Officers</p>	<p>COMMUNITY CLEAN – UP</p> <p>9:00 a.m. – 1:00 p.m.</p>	<p>PUEBLO OF ACOMA HOUSING AUTHORITY HOUSING FORUM</p> <p>8:00 a.m. – 9:00 p.m.</p> <p>See attached Agenda</p>	<p>Home Fire Safety Workshop For Youth and Children</p> <p>9:00 a.m. – 12:00 p.m.</p> <p>PAHA – Home Fire Safety Prevention</p> <p>CHR – Safety Tips –</p> <p>“What to do if ……….”</p> <p>DEP – Summer Safety Tips</p> <p>*Bicycle Riding *Swimming Safety – Lake Area *Gang Prevention *Drug/Alcohol Prevention</p>	<p>PUEBLO OF ACOMA HOUSING AUTHORITY – BOARD OF COMMISSIONERS MEETING WITH TRIBAL ADMINISTRATION, TRIBAL COUNCIL, NEWLY ELECTED RESIDENT ORGANIZATION OFFICERS AND PAHA STAFF.</p> <p>9:00 a.m. – 4:15 p.m.</p> <p>See Attached Agenda</p>

National Homeownership Week
Pueblo of Acoma Housing Authority
Housing Forum
June 7, 2000
Proposed Agenda

- 8:00 a.m. – 8:30 a.m. - Morning Coffee and Refreshments
- 8:30 a.m. – 9:00 a.m. - Welcome Address Lloyd Tortalita, Governor
Harold Felipe, Chairman
- 9:00 a.m. – 9:30 a.m. - Presentation of Awards for Home Fire Prevention Poster
Contest Winners – Governor Tortalita & Chairmain Felipe
- 9:30 a.m. – 10:00 a.m. - Election of Resident Organization Officers – Rose Leon,
Geri Vallo and Rose Histia
- 10:00 a.m. – 10:30 a.m. - Drug Elimination Program Report of Activities –
Rose Leon, DEP Director
- 10:30 a.m. – 12:00 p.m. - AMERIND Risk Mangement – Sleep Safe & Home Fire
Safety Prevention Presentation
- 12:00 p.m. – 1:30 p.m. - Lunch Provided by Pueblo of Acoma Headstart
- 1:30 p.m. – 3:00 p.m. - AMERIND Risk Management – Deluxe Property Coverage
of PAHA Managed Units/AMERIND Financial Services
Incorporated (AFSI) coverage for Traditional Homes,
Mobile Homes and Proposed Mortgaged Housing Units.
- 3:00 p.m. – 4:00 p.m. - Housing Development Updates – Derek Valdo, Sr.,
Development Specialist
- 4:00 p.m. – 5:30 p.m. - PAHA Report – Raymond J. Concho, Jr., Executive
Director
- 5:30 p.m.- 6:30 p.m. - Mortgaging Update – Joanna Donahoe, HUD
Denise Chee, Attorney
Raymond J. Concho Jr.
- 6:30 – 7:30 p.m. - Dinner provided by PAHA
- 7:30 p.m. – 9:00 p.m. - Review of PAHA’s Collections & Evictions Policies and
Procedures.
- 9:00 p.m. - Closure of Housing Forum – Harold Felipe, Chairman

**PUEBLO OF ACOMA HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
JUNE 9, 2000**

- 9:00 a.m. - Roll Call
- 9:15 a.m. - Invocation
- 9:30 a.m. - Introduction of Newly appointed Resident Organization Officers
- Roles and Responsibilities of Resident Organization Officers
- 10:30 a.m. New Business
- a. Mortgaging Issues and Concerns of the Community, Tribal Administration, Tribal Council
- 12:00 p.m. Luncheon provided by PAHA
- 1: 30 p.m. Continue discussion of Mortgaging Issues
- 2:30: p.m. Discuss concerns and possible amendments of PAHA's current Collections & Evictions Policies and Procedures
- 4:00 p.m. Schedule next Board of Commissioners Meeting
- 4:15 p.m. Adjourn Meeting

③

- Need tribal sheriff to witness the forced
eviction;

- options @ their request: offering TOTATC
requesting their support; tribal courts
from BOC.

↳ New Business

- BHP Review
- 90 day plan

Vallo/Chavez @ 11:45PM

DRAFT Agenda for Native Homeownership Event

June 7-8, 2000

Indian Pueblo Cultural Center

2401 12th Street, SW

Albuquerque, NM

Conference Participants:

Tribal Leaders, NM Legislators, Indian Housing Authority Staff, Lenders, Home Builders, Nonprofits, Federal, State and Tribal Government Agencies, Investors

DAY ONE

Throughout the day, resources and information will be available from exhibitors around the perimeter of the room.

- 8:30 Registration and Continental Breakfast
- 9:00 – 10:30 **Tribal Community Roundtable**
- Pueblo Governors
NM Legislators
Indian Housing Authority
Bureau of Indian Affairs
- 10:30 – 10:45 BREAK
- 10:45 – 12:15 **Industry Roundtable**
- Steve Anaya/Mark Vanderlinden, Fannie Mae (confirmed)
Lee Pattison, NM Credit Counseling Center (confirmed)
Raphael Mecham, HUD (to invite)
Stephanie Gonzalez, USDA (to invite)
Jim Stretz, NM MFA (to invite)
Deborah Webster, Enterprise Foundation (confirmed)
John Lucero, First National Bank of Santa Fe (confirmed)
Doug Speegle, NM Mortgage Bankers Association (to invite)
Jack Milarch, NM Home Builders Association (to invite)
- 12:15 – 1:15 BUFFET LUNCH
- 1:30 – 2:00 **Overview of NM Tribal Homeownership Coalition Services**
- Joanna Donohoe, HUD

Rec: 5/23/2000
mji

- 2:00 – 4:00 Debbie Webster, Enterprise Foundation
Eric Schmieder, USDA – Rural Development
Case Studies
- Rehabilitation (Fannie, PMI, Suburban)
- Rental Development (Enterprise Foundation, MFA, Santo Domingo)
- Scattered Site Homeownership (Lender, BIA)
- Others
- 4:00 – 5:00 **Small Group Technical Assistance**
- Group #1 Pueblos with NO mortgage codes
- Group #2 Pueblos with new mortgage codes but no lending yet
- Group #3 Pueblos with mortgage codes and limited lending

DAY TWO

- 8:30 – 9:00 Registration and Continental Breakfast
- 9:00 – 9:30 **Planning and Community Assessment**
Deborah Webster, Enterprise Foundation
- 9:30 – 10:00 **Building Your Organizational Structure**
Joanna Donohoe, HUD-ONAP
- 10:00 – 10:45 **Designing Your Homebuyer Counseling Delivery System**
Roberta Drake, Navajo Partnership for Housing, Inc.
- 10:45 – 11:00 BREAK
- 11:00 – 11:30 **Developing a Native Homebuyer Education Course**
Roberta Drake, Navajo Partnership for Housing, Inc.
- 11:30 – 12:00 **Working in Partnership with the Bureau of Indian Affairs**
BIA Realty Officers and Title Plant Manager
- 12:00 – 1:00 BUILD YOUR OWN SANDWICH LUNCH
- 1:15 – 2:15 **Understanding Credit Issues**

Lee Pattison, Credit Counseling Centers, Inc.

2:15 – 2:30

BREAK

2:30 – 3:30

What a Lender Looks For
Need a lender

3:30 -- 4:30

Choosing Builders and Developers