



Pueblo of Acoma Housing Authority, Inc.

"A Non-Profit Tribal Corporation"

P.O. Box 620, Pueblo of Acoma, NM 87034 - Phone (505) 552-6118 - Fax (505) 552-0542

"Providing Safe and Affordable Housing Opportunities"

SIGN-IN SHEET

PUEBLO OF ACOMA HOUSING AUTHORITY
BOARD OF COMMISSIONER'S REGULAR MEETING
PAHA CONFERENCE ROOM

April 12th 2005
26,

BOARD OF COMMISSIONERS

Duane Mousseau, Chairman

Duane Mousseau

Myron Garcia, Commissioner

Myron Garcia

Jennifer Valdo, Commissioner

Jennifer Valdo

Daisy Lewis, Commissioner

Daisy R. Lewis

Lloyd Tortalita, Commissioner

Clayton Garcia, Ex-Officio (Tribal Council)

Tony B. Chino II, Ex-Officio (Tribal Administration)

PAHA STAFF

Lawrence Sanchez, Executive Director

Lawrence Sanchez

Filemon Olguin, Finance Manager

Patricia J. Alonzo, Accountant

Patricia J. Alonzo

Connie R. Silva, Homeownership Specialist

Gwen Garcia, Administrative Assistant

Lawrence Ramirez, Maintenance Supervisor

Curtis Paytiamo, Maintenance Worker

Marion Salvador, Maintenance Clerk

Nathan Leon, Mechanical/Journeyman (Licensed)

Riley Jim, Mechanical/Journeyman (Unlicensed)

MEETING ADJOURNED AT

10:44 pm *Duane Mousseau*

Pueblo of Acoma Housing Authority
Board of Commissioners
Regular Meeting
4/26/2005; 6:00PM

I Call to Order

The meeting was called to order at 6:12pm by BOC Chairman D. Mousseau

II Invocation

III Roll Call

Roll call was conducted by Chairman Mousseau. The following Commissioners were in attendance:

Duane Mousseau, Chairman

Myron Garcia, Commissioner

Jennifer Valdo, Commissioner

Daisy Lewis, Commissioner

A quorum of four (4) was present.

Pueblo of Acoma Housing Authority
Lawrence Sanchez Jr., Executive Director
Filemon Olguin, Finance Manager
Connie Silva, Homeownership Specialist

IV Approve Agenda

A Motion to Approve the meeting agenda was made by Commissioner Garcia; the Motion was seconded and the Motion carried.

V Approve Minutes

The regular meeting minutes for 3/8/2005 were not produced.

VI Announcements

There were (4) announcements made:

1. SWIHA Quarterly Meeting, April 25-26, 2005, Albuquerque, NM
2. AMERIND Spring Institute, April 27-28, 2005, Albuquerque, NM
3. Planning for Homeownership/Mortgage Finance Seminar, May 10-12, 2005, Denver, CO
4. PAHA Grand Opening, June 10, 2005

VII Reports

There were (3) reports presented:

1. Financial Report, presented Filemon Olguin, Finance Manager. The new accounting software was being installed in the near future and the staff would be scheduled to attend training in Albuquerque in early May 2005. The training would take several days to complete.

2. The Executive Report, presented by Lawrence Sanchez, Executive Director. An Executive Director's Report was not produced and the Executive Director Sanchez communicated an update of the following activities:
 - The update centered on the formality of the Executive Director's Report and the formatting of the report.
3. Transition of Accounting, Lawrence Sanchez, Executive Director. The discussion centered on two items:
 - An exit plan to fully implement the transition of accounting to PAHA. An implementation date of July 1, 2005 was given, barring any obstacles. This date was not firm and could be restated as necessary.
 - A Memorandum of Agreement between the Central Accounting and PAHA may need to be drafted, presented, and signed. No agreement is currently in effect.

VIII Old Business

The BOC held discussion on the request for MEPA usage (Project NM 79-07/C-1666.01, M. Sarracino). Through discussion, the BOC reached a consensus that the MHOA Policy should be followed as written. In further discussion, the BOC did recommend that a review and potential revision of the policy be conducted.

IX New Business

There was one (1) new business item presented before the Board:

1. Homebuyer Issues (NM79-07/C-1665.01, G. Ortiz); Mr. Ortiz was provided the opportunity to present his issues with the BOC. His issue was centered on the situation he is currently experiencing with his financial obligations. He stated that he would like to have his current monthly payment not be increased according to the recertification requirements of the MHOA Policy. His account is currently in a delinquency. He has previously used his MEPA (2004) to settle his delinquency at that time.

X Schedule Next Meeting

Two (2) meetings have been scheduled. The first meeting scheduled is a Special Meeting to be held on May 3, 2005 @ 6:00pm and the second meeting scheduled is the BOC Regular Monthly Meeting scheduled for May 10, 2005 @ 6:00pm.

XI Adjourn

A Motion was made to adjourn the meeting by Commissioner Garcia; it was seconded and the motion carried. The meeting adjourned at 10:44pm.

These meeting Minutes were produced by Chairman D. Mousseau.

AGENDA

Pueblo of Acoma Housing Authority Board of Commissioner's Regular Meeting
PAHA Conference Room

April 12th 2005
6:00 P.M.

- I. Call to Order
- II. Invocation
- III. Roll Call
- IV. Approve Agenda
- V. Approve Minutes - March 8, 2005
- VI. Announcements
 1. SWIHA Quarterly Meeting & Training, April 25-26, 2005, Albuquerque, New Mexico
 2. AMERIND Spring Institute, April 27-28, 2005, Albuquerque, New Mexico
 3. Planning for Homeownership Projects/Mortgage Finance Seminar, May 10-12, 2005, Denver, CO.
- VII. Reports
 1. Financial Report - Filemon Olguin, Finance Manager
 2. Executive Director's Report - Lawrence Sanchez, Executive Director
 3. Transitioning of Accounting, Procurement and Payroll to PAHA - Lawrence Sanchez, Executive Director
- VIII. Old Business
 1. MEPA Usage for Project NM79-07/C-1666.01 (*Tabled from previous meeting*)
- IX. New Business
 1. Homebuyer Issues, Project NM79-07/C-1665.01 - Lawrence Sanchez, Executive Director
- X. Schedule Next Board of Commission Meeting
 1. Next Regular Board of Commission Meeting, May 10, 2005, 6:00 p.m. PAHA Conference Room
- XI. Adjourn